



## TOWN OF ARLINGTON EQUAL OPPORTUNITY ADVISORY COMMITTEE

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TRICIA O'DONOGHUE, CHAIR  
BARBARA BOLTZ  
AUGUSTA HAYDOCK  
JACK JONES  
HOWARD WINKLER

CARYN COVE MALLOY  
EQUAL OPPORTUNITY OFFICER

Equal Opportunity Advisory Committee  
Meeting Minutes  
Wednesday, January 13, 2016  
7:30 p.m.

**Present:** Tricia O'Donoghue, Chair, Caryn Malloy, Barbara Boltz, Augusta Haydock, Jack Jones,  
**Absent:** Howard Winkler

### Minutes

This item was postponed to the next meeting.

### Current Job Openings

The Committee reviewed current job openings and discussed the hiring process for six new police officers. The Committee was pleased learn that of the six candidates being made conditional offers of employment one is of minority status and two others are female.

### Current Bid Projects

The Committee expressed continued frustration with the lack of consistency in the completion of the reports indicating female and minority participation in construction projects. However, the Committee also commented on the overall progress of receiving reports from contractors on these large projects.

### School Diversity Task Group (SDTG)

Barbara Boltz reported that the group has been tasked to assess what types of training have been done throughout town departments on diversity and inclusion. She asked Caryn Malloy to provide information on when this had last been done. Caryn Malloy indicated that it will be her intention to plan updated training for Department Heads in FY17.

### Other Business

Barbara Boltz reminded her fellow committee members that 28<sup>th</sup> Dr. Martin Luther King, Jr. Birthday Observance would be celebrated on Monday January 18<sup>th</sup>; a feature of the program this year included recognition of 50 years of METCO in Arlington.

Augusta Haydock moved to adjourn the meeting at 8:35 p.m.

*Caryn C. Malloy*

Caryn Malloy  
Equal Opportunity Officer